LINOFEICIAL COPY

PREPARED BY:

Name:

Robert E. Byrne, P.E.

National Starch and Chemical Company

Address:

10 Finderne Avenue, P.O. Box 6500

Bridgewater, NJ 08807-0500

040713332

Doc#: 0402133326

Eugene "Gene" Moore Fee: \$50.00 Cook County Recorder of Deeds

Date: 01/21/2004 11:21 AM Pg: 1 of 14

RETURN TO:

Name:

Robert E. Byrne, P.E.

National Starch and Chemical Company

Address:

10 Finderne Avenue, P.O. Box 6500

Bridgewater, NJ 08807-0500

THE ABOVE SPACE FOR RECORDER'S OFFICE

The remediation applicant must submit this Environmental No Further Remediation Letter within 45 days of its receipt, to the Office of the Recorder of Cook County.

Illinois State EPA Number: 0316620006

National Starch and Chemical Company, the Remediation Applicant, whose address is 10 Finderne Avenue, P.O. Box 6500, Bridgewater, NJ 08807-0500, has performed in vistigative and/or remedial activities for the remediation site depicted on the attached Site Base Map and identified by the following:

1. Legal description or Reference to a Plat Showing the Boundaries

Parcel 1: Block 8 (except the South 20 feet thereof and the West 240 feet thereof and a triangular part thereof described as follows: Beginning at the point of intersection of the North line of the South 20 feet of said Block 8 and the East line of the West 240 feet of Block 8; thence East along said North line of said South 20 feet of said Block 8 a distance of 125 feet; thence Northwesterly on a straight line 126.59 feet, more or less, to a point in the East line of the West 240 feet of said Block 8; thence south on the said East line of the West 240 feet of said Block 8 a distance of 20 feet to the place of beginning) in the Re-subdivision of Blocks (10 10, inclusive, in Corwith's Re-subdivision of Lots 81 to 120, 124 to 140, 144 to 150, 152 to 157, all inclusive, in the Town of Brighton in the West ½ of the Southeast ¼ of Section 36, Township 39 North, Range 13 East of the Third Principal Meridian, in Cook County, Illinois.

Parcel 2: That part of Block 8 (except the South 20 feet thereof described as follows; Beginning at the point of intersection of the North line of the South 20 feet of said Block 8 and the East line of the West 240 feet of Block 8; thence East along said North line of said South 20 of said Block 8 a distance of 125 feet; thence Northwesterly on a straight line 126.59 feet, more or less, to a point in the East line of the West 240 feet of said Block 8, which point is 20 feet North of the North line of the South 20 feet of said Block 8; thence South on the said East line of the West 240 feet of said Block 8 a distance of 20 feet to the place of beginning) in the Resubdivision Blocks 7 to 10, inclusive, in Corwith's Re-subdivision of Lots 81 to 120, 124 to 140, 144 to 150, 152 to 157, all inclusive, in the Town of Brighton in the West ½ of the Southeast ¼ of Section 36, Township 39

(Illinois EPA Site Remediation Program Environmental Notice)

Page 1

BOX 333-CTP

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North, Range 13 East of the Third Principal Meridian, in Cook County, Illinois.

- 2. Common Address: 3641 S. Washtenaw Avenue, Chicago, Illinois 60632
- 3. Real Estate Tax Index/Parcel Index Number: Parcel 1: 16-36-411-002-0000 Parcel 2: 16-36-411-001-0000
- 4. Remediation Site Owner: Anjud, L.L.C, c/o Ashley Ross, 3400 N. Lakeshore, Dr., Apt. 6B Chicago, Illinois 60657
- 5. Land Use: Industrial/Commercial
- 6. Site Investigation: Focused

See NFR letter for other terms.

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ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

1021 NORTH GRAND AVENUE EAST, P.O. BOX 19276, SPRINGFIELD, ILLINOIS 62794-9276, 217-782-3397 JAMES R. THOMPSON CENTER, 100 WEST RANDOLPH, SUITE 11-300, CHICAGO, IL 60601, 312-814-6026

(217) 782-6761

ROD R. BLAGOJEVICH, GOVERNOR

RENEE CIPRIANO, DIRECTOR

<u>CERTIFIED MAIL</u> 7002 3150 0000 1227 8703

DEC 1 9 2003

Robert E. Dyrne, P.E. National Starch and Chemical 10 Finderne Avenue P.O. Box 6500 Bridgewater, N. 03807-0500

Refer to:

0316620006 - Cook County

Chicago/National Starch and Chemical Company

Site Rémediation/Technical Reports

Dear Mr. Byrne:

The Remedial Action Completion Report for the National Starch and Chemical Company Chicago, Illinois (RACR dated February 2003, log #03-1078) and the Response to RACR Comments (Response Letter dated June 10, 2003, log #03-2442), as prepared by ENSR for the National Starch and Chemical Company property, have been reviewed by the Illinois Environmental Protection Agency ("Illinois EPA") and demonstrate that the remedial action was completed in accordance with the Remedial Action Plan (dated July 5, 2001/log #01-2573), the Response Letter (dated August 13, 2001/log #01-3204), the RCRA Remedial Action Plan (dated August 2001/log #01-3204) and the additional information provided in the RCRA Remedial Action Plan letter of April 8, 2002 (log B-185).

The Remediation Site, consisting of 3.5-acres, is located at 3641 S. Washien w Avenue, Chicago, Illinois. Pursuant to Section 58.10 of the Illinois Environmental Protection Act ("Act") (415 ILCS 5/1 et seq.), your request for a no further remediation determination is granted under the conditions and terms specified in this letter. The Remediation Applicant, as identified on the Illinois EPA's Site Remediation Program DRM-1 Form (received May 22, 2001/log #91-1996), is National Starch and Chemical Company.

This focused No Further Remediation Letter ("Letter") signifies a release from further responsibilities under the Act for the performance of the approved remedial action. This Letter shall be considered prima facie evidence that the Remediation Site described in the attached Illinois EPA Site Remediation Program Environmental Notice and shown in the attached Site Base Map does not constitute a threat to human health and the environment for the specified recognized environmental conditions so long as the Site is utilized in accordance with the terms of this Letter.

Conditions and Terms of Approval

Level of Remediation and Land Use Limitations

- 1) The recognized environmental conditions, as characterized by the focused site investigation, consist of the following:
 - a) Regulated substances of concern that have been successfully addressed are detailed in the attached Table A.
- 2) The Remediation Site is restricted to Industrial/Commercial land use.
- 3) The land use openified in this Letter may be revised if:
 - a) Further investigate a or remedial action has been conducted that documents the attainment of objectives appropriate for the new land use; and
 - b) A new Letter is obtained and recorded in accordance with Title XVII of the Act and regulations adopted thereunder.

Preventive, Engineering, and Institutional Centrols

4) The implementation and maintenance of the following controls are required as part of the approval of the remediation objectives for this Remediation Site.

Preventive Controls:

At a minimum, a safety plan should be developed to address possible worker exposure in the event that any future excavation and construction activities may occur within the contaminated soil located beneath the elevated railroad spur. Any excavation within the contaminated soil will require implementation of a safety plan consistent with NIOSH Occupational Safety and Health Guidance Manual for Hazardous Waste Site Activities, OSHA regulations (particularly in 29 CFR 1910 and 1926), state and local regulations, and other USEPA guidance. Soil excavated below 20 feet must be returned to the same depth from which it was excavated or properly managed or disposed in accordance with applicable state and federal regulations.

Engineering Controls:

6) The clean soil/fill barrier, which is comprised of a thickness of approximately 20 feet of fill materials and railroad ballast covering the area shown in the attached Site Base Map, must remain over the contaminated soils. The barrier is described as an elevated railroad spur along the south side of the remediation site, which covers an area approximately 80 feet by 20 feet. The railroad ballast and soil/fill barrier must be properly maintained as an engineered barrier to inhibit inhalation and ingestion of the contaminated media.

Institutional Controls:

- 7) Section 11-8-390 of the Municipal Code of Chicago (Potable Water Wells), effectively prohibits the installation and the use of potable water supply wells and is an acceptable institutional control under the following conditions:
 - a) The Remediation Applicant shall provide written notification to the City of Chicago and to owner(s) of all properties under which groundwater contamination attributable to the Remediation Site exceeds the objectives approved by the Illinois EPA. The notification shall include:
 - i) The ranke and address of the local unit of government;
 - ii) The citation of Section 11-8-390
 - iii) A description of the property for which the owner is being sent notice by adequate legal description or by reference to a plat showing the boundaries;
 - iv) A statement that the ordinar ce restricting the groundwater use has been used by the Illinois EPA in reviewing a request for groundwater remediation objectives;
 - v) A statement as to the nature of the release and response action with the name, address, and Illinois EPA inventory identification number; and
 - vi) A statement as to where more information may be obtained regarding the ordinance.
 - b) Written proof of this notification shall be submitted to the Kunois EPA within forty-five (45) days from the date of this Letter to.

Robert E. O'Hara
Illinois Environmental Protection Agency
Bureau of Land/RPMS
1021 North Grand Avenue East
Post Office Box 19276
Springfield, IL 62794-9276

- c) The following activities shall be grounds for voidance of the ordinance as an institutional control and this Letter:
 - i) Modification of the referenced ordinance to allow potable uses of groundwater;
 - ii) Approval of a site-specific request, such as a variance, to allow use of groundwater at the Remediation Site or at the affected properties;

- iii) Failure to provide written proof to the Illinois EPA within forty-five (45) days from the date of this Letter of written notification to the City of Chicago and affected property owner(s) of the intent to use Section 11-8-390 of the Municipal Code of Chicago (Potable Water Wells), as an institutional control at the Remediation Site; and
- iv) Violation of the terms and conditions of this No Further Remediation letter.

Other Terms

(

- 8) Areas outside the Remediation Site boundaries or specific engineered barrier locations (i.e., the soil a) remaining over the contaminated soils), as shown in the Site Base Map, are not subject to any other institutional or engineered barrier controls.
- 9) Where a groundwater ordinance is used to assure long-term protection of human health (as identified under Paragraph 7 of this Letter), the Remediation Applicant must record a copy of the groundwater ordinance adopted and administered by a unit of local government along with this Letter.
- 10) Where the Remediation Applicant is <u>not</u> the sole owner of the Remediation Site, the Remediation Applicant shall complete the attached *Property Owner Certification of the No Further Remediation Letter under the Site Remediation Program* Form. This certification, by original signature of each property owner or the authorized agent of the owner(s), of the Remediation Site or any portion thereof w 10 is not a Remediation Applicant shall be recorded along with this Letter.
- 11) Further information regarding this Remediation Site can be obtained through a written request under the Freedom of Information Act (5 ILCS 140) to:

Illinois Environmental Protection Agency Attn: Freedom of Information Act Office: Bureau of Land-#24 1021 North Grand Avenue East Post Office Box 19276 Springfield, IL 62794-9276

- 12) Pursuant to Section 58.10(f) of the Act (415 ILCS 5/58.10(f)), should the Illinois end seek to void this Letter, the Illinois EPA shall provide notice to the current title-holder and to the Remediation Applicant at the last known address. The notice shall specify the cause for the voidance, explain the provisions for appeal, and describe the facts in support of this cause. Specific acts or omissions that may result in the voidance of the Letter under Sections 58.10(e)(1)-(7) of the Act (415 ILCS 5/58.10(e)(1)-(7)) include, but shall not be limited to:
 - a) Any violation of institutional controls or the designated land use restrictions;
 - b) The failure to operate and maintain preventive or engineering controls or to comply with any applicable groundwater monitoring plan;

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- c) The disturbance or removal of contamination that has been left in-place in accordance with the Remedial Action Plan. Access to soil contamination may be allowed if, during and after any access, public health and the environment are protected consistent with the Remedial Action Plan;
- d) The failure to comply with the recording requirements for this Letter;
- e) Obtaining the Letter by fraud or misrepresentation;
- f) Subsequent discovery of contaminants, not identified as part of the investigative or remedial activities upon which the issuance of the Letter was based, that pose a threat to human health or the environment;
- g) The failure to pay the No Further Remediation Assessment Fee within forty-five (45) days after receiving a request for payment from the Illinois EPA;
- h) The failure to pay in full the applicable fees under the Review and Evaluation Services Agreement within forty-five (45) days after receiving a request for payment from the Illinois EPA.
- 13) Pursuant to Section 58.10(d) of the Act, this Letter shall apply in favor of the following persons:
 - a) National Starch and Chemical Company;
 - b) The owner and operator of the Remediation Site:
 - c) Any parent corporation or subsidiary of the owner of the Remediation Site;
 - d) Any co-owner, either by joint-tenancy, right of survivorship, or any other party sharing a relationship with the owner of the Remediation Site;
 - e) Any holder of a beneficial interest of a land trust or inter vivos trust, whether revocable or irrevocable, involving the Remediation Site;
 - f) Any mortgagee or trustee of a deed of trust of the owner of the Remediation Site or any assignee, transferee, or any successor-in-interest thereto;
 - g) Any successor-in-interest of the owner of the Remediation Site;
 - h) Any transferee of the owner of the Remediation Site whether the transfer was by sale, bankruptcy proceeding, partition, dissolution of marriage, settlement or adjudication of any civil action, charitable gift, or bequest;
 - i) Any heir or devisee of the owner of the Remediation Site;

- j) Any financial institution, as that term is defined in Section 2 of the Illinois Banking Act and to include the Illinois Housing Development Authority, that has acquired the ownership, operation, management, or control of the Remediation Site through foreclosure or under the terms of a security interest held by the financial institution, under the terms of an extension of credit made by the financial institution, or any successor-in-interest thereto; or
- k) In the case of a fiduciary (other than a land trustee), the estate, trust estate, or other interest in property held in a fiduciary capacity, and a trustee, executor, administrator, guardian, receiver, conservator, or other person who holds the remediated site in a fiduciary capacity, or a transferee of such party.
- 14) This letter, including all attachments, must be recorded as a single instrument within forty-five (45) days of receipt with the Office of the Recorder of Cook County. For recording purposes, the Illinois EPA Site Remediation Program Environmental Notice attached to this Letter should be the first page of the instrument filed. This Letter shall not be effective until officially recorded by the Office of the Recorder of Cook County in accordance with Illinois law so that it forms a permanent part of the chain of title for the National Chemical and Starch Company property.
- 15) Within thirty (30) days of this Letter being recorded by the Office of the Recorder of Cook County, a certified copy of this Letter as recorded, shall be obtained and submitted to the Illinois EPA to:

Robert E. O'Hara
Illinois Environmental Protection Agency
Bureau of Land/RPMS
1021 North Grand Avenue East
Post Office Box 19276
Springfield, IL 62794-9276

16) In accordance with Section 58.10(g) of the Act, a No Further Remediation Assessment Fee based on the costs incurred for the Remediation Site by the Illinois EPA for review and evaluation services will be applied in addition to the fees applicable under the Review and Evaluation Services Agreement. Request for payment of the No Further Remediation Assessment Fee will be included with the billing statement.

If you have any questions regarding this correspondence, you may contact the Illinois EPA project manager, Timothy J. Murphy at 217-524-4823.

Sincerely,

Remedial Project Management Section

Division of Remediation Management

Bureau of Land

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Attachments: Illinois EPA Site Remediation Program Environmental Notice

Site Base Map

Table A: Regulated Substances of Concern

Property Owner Certification of No Further Remediation Letter under the Site

Remediation Program Form

cc: Anjud, L.L.C Ashley Ross

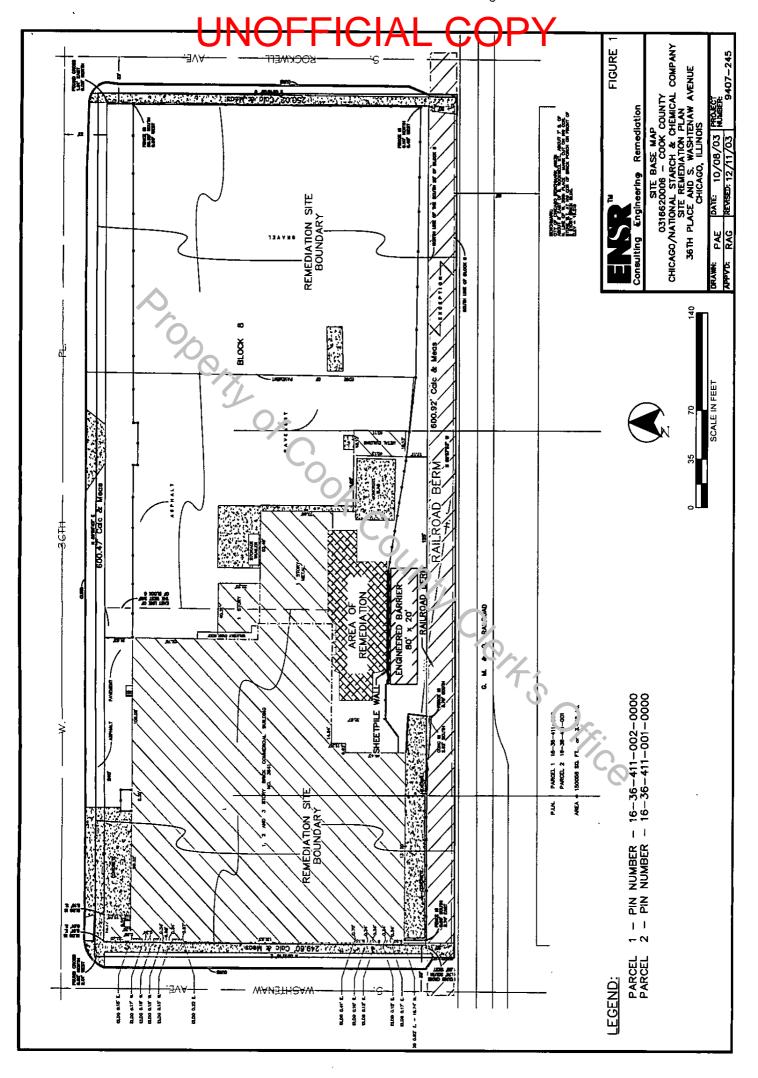
3400 N. Lakeshore, Dr., Apt. 6B

Chicago, Illinois 60657

ENS's International Ronn A. Gregorek 27755 Diehl Road Warrenvide, II, 60555-3998

Commissioner
Chicago Department of Environment
25th Floor
30 North LaSalle Street
Chicago, Illinois 60602-2575

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SITE REMEDIATION PROGRAM

<u>TABLE A</u>: REGULATED SUBSTANCES OF CONCERN 0316620006 – National Starch and Chemical Company

Volatile Organic Compounds

Volatile Organic (
CAS No.	Compound Name
67-64-1	Acetone
107-02-8	Acrolein (Propenal)
79-10-7	Acrylic Acid
107-13-1	Acrylonitrile
71-43-2	Benzene
314-40-9	Bromacil
108-86-1	Bromobenzene
74-97-5	Bromochloromethane
75-27-4	Bromodichloromethane
75-25-2	Bromoform
74-83-9	Bromomethane
106-99-0	1,3-Butadiene
71-36-3	n-Butanol (Butanol)
78-93-3	2-Butanone (MEK)
104-51-8	n-Isu ylbenzene
135-98-9	sec-Eutylbenzene
98-06-6	tert-Butylbenzene
105-60-2	Caprolactar
75-15-0	Carbon Disulfide
56-23-5	Carbon Tetrachlorid
108-90-7	Chlorobenzene
124-48-1	Chlorodibromomethane
	(Dibromochloromethane)
75-00-3	Chloroethane
67-66-3	Chloroform
74-87-3	Chloromethane
95-49-8	2-Chlorotoluene
106-43-4	4-Chlorotoluene
108-94-1	Cyclohexanone
96-12-8	1,2-Dibromo-3-Chloropropane
74-95-3	Dibromomethane
106-93-4	1,2-Dibromomethane
75-34-3	1,1-Dichloroethane
107-06-2	1,2-Dichloroethane
75-35-4	1,1-Dichloroethene
156-60-5	trans-1,2-Dichloroethene
156-59-2	cis-1,2-Dichloroethene
75-71-8	Dichlorodifluoromethane
78-87-5	1,2-Dichloropropane
142-28-9	1,3-Dichloropropane
594-20-7	2,2-Dichloropropane
563-58-6	1,1-Dichloropropene

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	11101/12 001 1
10061-02-6	trans-1,3-Dichloropropene
10061-01-5	cis-1,3-Dichloropropene
111-90-0	Diethylene Glycol Monoethyl Ether
123-91-1	1,4-Dioxane
64-17-5	Ethanol
141-78-6	Ethyl Acetate
140-88-5	Ethyl Acrylate
100-41-4	Ethylbenzene
107-21-1	Ethylene Glycol
111-76-2	Ethylene Glycol Monobutyl Ether
103-11-8	2-Ethylhexyl Acrylate
50-00-0	Formaldehyde
98-01-1	Furfural
110-54-3	Hexane
591-73-6	2-Hexanone
74-88 4	-
78-83-1	Iodomethane (Methyl Iodide)
67-63-0	Isobutyl Alcohol (Isobutanol)
98-82-4	Isopropyl Alcohol (Isopropanol)
99-87-6	Isopropylbenzene (Cumene)
	p-Isopropyltoluene
67-56-1	Me.hvl Alcohol (Methanol)
79-20-9	Methyl Acetate
108-87-2	Methylcyclohexane
75-09-2	Methylene Chloride
108-10-1	4-Methyl-2-Fontanone (MIBK)
1634-04-4	Methyl Tertiary Butyl Ether
<u></u>	(MTBE)
91-20-3	Naphthalene
109-60-4	n-Propyl Acetate
103-65-1	n-Propylbenzene
57-55-6	Propylene Glycol
107-98-2	Propylene Glycol Monoethyl Ether
100-42-5	Styrene
127-18-4	Tetrachloroethene
630-20-6	1,1,1,2-Tetrachloroethane
79-34-5	1,1,2,2-Tetrachloroethane
109-99-9	Tetrahydrofuran
79-01-6	Trichloroethene
71-55-6	1,1,1-Trichloroethane
79-00-5	1,1,2-Trichloroethane
75-69-4	Trichlorofluoromethane
96-18-4	1,2,3-Trichloropropane
95-63-6	1,2,4-Trimethylbenzene
99-35-4	1,3,5-Trimethylbenzene
108-88-3	Toluene
108-05-4	Vinyl Acetate
75-01-4	Vinyl Chloride
1330-20-7	Xylenes (total)
1550-20-7	Aylenes (total)

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MUNICIPAL CODE of CHICAGO, ILLINOIS Codified through Council Journal of Nov. 12, 2003. Supplement No. 10, Update 4 ((To order this Code contact Municipal Code Corporation at (850) 576-3171 or dist@mail.municode.com))

Chapter 11-8 WATER SUPPLY AND DISTRIBUTION SYSTEMS*

11-8-390 Potable water wells.

11-8-390 Potable water wells.

For purposes of this section, "potable water" is any water used for human consumption, including but not limited to water used for drinking, bathing, washing dishes, preparing foods and watering gardens in which produce in encled for human consumption is grown. No groundwater well, cistern or other groundwater collection device installed after May 14, 1997, may be used to supply any potable water supply system, except at poin's of withdrawal by the City of Chicago or by a unit of local government pursuant to intergovernmental agreement with the City of Chicago.

(Added Coun. J. 11-28-01, p. 72895, § 1)

Chapter 11-12 WATER SUPPLY AND SERVICE

-Article I. Service Regulations -11-12-010 Definition of "premises." —11-12-015 Definition of "commissioner ` ∩ 1d "department." -11-12-020 Definition of "family." County Clark's Office —11-12-030 Costs for installing or, disconnecting solvide. -11-12-040 Maintenance and repairs. -11-12-050 Permit to use water. 11-12-060 Private persons supplying water. -11-12-070 Using hydrants or other openings. -11-12-080 Injuring or obstructing hydrants. -11-12-090 Taking water directly from tunnels or conduits. -11-12-100 Fraudulent representation or waste. -11-12-110 Shutting off service supplying several places. -11-12-120 Severance and restoration of service. —11-12-130 Use of water hose. —11-12-140 Public drinking fountains. —11-12-150 Water for skating rinks. -11-12-160 Obstructing access to water equipment. -Article II. Water Main Extensions -11-12-170 Advancement of costs. —11-12-180 Street improvements. 11-12-190 Authorization of extensions. —11-12-200 Special assessment refunds. -Article III. Water Meters -11-12-210 Installation. —11-12-220 Metered and unmetered service for same premises.

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PROPERTY OWNER CERTIFICATION OF THE NFR LETTER UNDER THE SITE REMEDIATION PROGRAM

Where the Remediation Applicant (RA) is not the sole owner of the remediation site, the RA shall obtain the certification by original signature of each owner, or authorized agent of the owner(s), of the remediation site or any portion thereof who is not an RA. The property owner(s), or the duly authorized agent of the owner(s) must certify, by original signature, the statement appearing below. This certification shall be recorded in accordance with Illinois Administrative Code 740.620.

Include the full legal name, title, the company, the street address, the city, the state, the ZIP code, and the telephone number of all other property owners. Include the site name, street address, city, ZIP code, county, Illinois inventory identification number and real estate tax index/parcel index number.

A duly authorized agent means a person who is authorized by written consent or by law to act on behalf of a property owner including, but not limited to:

- 1. For (opporations, a principal executive officer of at least the level of vice-president;
- 2. For a sole proprietorship or partnership, the proprietor or a general partner, respectively; and
- For a municipality, state or other public agency, the head of the agency or ranking elected

For multiple property owners, attach add tional sheets containing the information described above, along with a signed, dated certification for each. All property owner certifications must be recorded along with the attached NFR letter.

Property Ov ner Information		
Owner's Name: ANJUD LLC Title: MG PARTNER ASHLEY ROSS		
Company: 2400 A LAKE SHARE DRIVE APT GR		
Company: Street Address: 3400 N LAKE SHORE DRIVE APT 6B City: CHICAGO State: TL Zip Code: 60657 Phone: 773-890-5350		
Site Information		
Site Name: former National Starch and Chemical Company		
1 Ct. 4 11 2(/1 C U-chtomory AMONNO		
City: Chicago State: II Zip Code: 60632 County: Cook		
Illinois inventory identification number: 0316620006		
Real Estate Tax Index/Parcel Index No. 16-36-411-002-0000 and 16-36-411-001-0000		
I hereby certify that I have reviewed the attached No Further Remediation Letter and that I accept the terms and conditions and any land use limitations set forth in the letter.		
Owner's Signature: Calley lan Date: 10/17/03		
COMPANY OF CHANGE AND PROPERTY OF THE COMPANY OF TH		
this / 7 day of oc+, 20 03 "OFFICIAL SEAL" Marisol Tapia		
Notary Public, State of Illinois My Commission Exp. 06/11/2007		
Notary Public		

The Illinois EPA is authorized to require this information under Sections 415 ILCS 5/58 - 58.12 of the Environmental Protection Act and regulations promulgated thereunder. If the Remediation Applicant is not also the sole owner of the remediation site, this form must be completed by all owners of the remediation site and recorded with the NFR_Letter. Failure to do so may void the NFR Letter. This form has been approved by the Forms Management Center. All information submitted to the Site Remediation Program is available to the public except when specifically designated by the Remediation Applicant to be treated confidentially as a trade secret or secret process in accordance with the Illinois Compiled Statutes, Section 7(a) of the Environmental Protection Act, applicable Rules and Regulations of the Illinois Pollution Control Board and applicable Illinois EPA rules and guidelines.